



2018 – 2019 STUDENT REQUEST FOR TRANSFER FORM

Note: Before completing form, please review Board Policy #461 School Choice & Catchments

Parent/Legal Guardian: Telephone #: Student name: Date of Birth: Street address: Proof of residence required (new SD8 registrants) City & Postal code: Effective Date: Attendance area School: Grade at Effective Date: School requested: Date & Time received by School: 1. Reason for request:

- 2. Is the student on an IEP (Individual Education Plan) or receiving learning assistance? If yes, please explain
3. Does the student have a Special Education category (i.e. severe learning disabled, etc.)? If yes, please explain
4. List courses requested: (Grades 8 – 12 only [if applicable])

Note: Bussing to schools outside the catchment area will only be provided if space is available on regular routes and bussing fees will apply. Please contact Transportation Coordinator for availability at: 250-354-4871 ext # 204

Signature - Parent/Legal Guardian Date

Signature - Principal of current catchment School Date

Please return to out of catchment School for signature prior to forwarding to Board Office

Signature - Principal of School requested Date

Space Available: Yes No

Principal or District Staff Comments:

Signature - Director of Independent Learning Services (if applicable)

District Use Only
Approved Not approved Waitlist Until:
Note: All late applications will be waitlisted until September 7, 2018
Signature - Superintendent of Schools or Designate
Comments:
cc: Catchment School, Receiving School
Transportation Department
Director of Independent Learning Services (if applicable) Revised: January, 2018