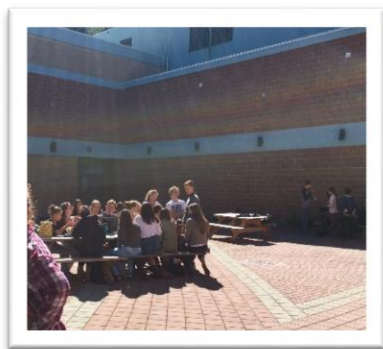


LV Rogers Secondary School Registration Requirements and Package 2018-19



Welcome to LV Rogers Secondary School!

Inside this registration package, you will find the following:

- School Registration Form (required for new and transferring students)
- Transfer Form (required for students transferring out of catchment)
- Course Selection Form and Course Selection Booklet (Gr 9 and Gr 10-12)
- Student Handbook (including block rotation schedule)

What does the intake process look like?

| | |
|--------|--|
| Step 1 | • Consult with School Administrator regarding intake and program placement |
| Step 2 | • Complete Registration Package as per requirements and submit to school |
| Step 3 | • Submit course selection and consult with School Counsellor as necessary |
| Step 4 | • Receive approval for admission – LV Rogers will contact you within 3 days regarding status, with exception for late transfers |
| Step 5 | • First day at school – arrive early! An administrator will review the LVR Student Handbook and schedule with you. You will be paired with a student ambassador or staff member who will give you a tour, and introduce you to teachers. |

Required Documentation:

As per **Policy 303**, the Board of Education of School District 8 (Kootenay Lake) requires the parent or legal guardian(s) to produce the following documentation for their child at the time they register that child in School District No. 8 (Kootenay Lake):

- (1) **Proof of British Columbia residency** (including proof of physical address) such as Driver's License and utility bill with name/address or BC Services Card
- (2) Student's official **birth certificate** or **passport** for proof of citizenship
- (3) If applicable, the parent/guardian's **Immigration / Citizenship / Permanent Resident (Landed Immigrant) documentation** (including in-progress documentation from IRCC – Immigration, Refugee Citizenship Canada, permanent resident card, or work permit or study visa)
- (4) **Contact information for former school** your son/daughter attended (administration will contact)
- (5) **Legal guardianship, custody or court orders document**, when applicable (see below)
- (6) Student's **BC Care Card** for medical services entitlement



...your registration will be put on hold pending the receipt of all completed documents.

Transfer Process and Policy for SD8 Kootenay Lake for 2018-19 Year

2018-2019 Student Registrations & Transfers



Students are welcome to register in their catchment area schools at any time, even if they have been attending a program of choice (see below).

Student transfer requests from students who do not reside in a school's catchment area may be submitted anytime between January 15, 2018 and March 29, 2018 to the LV Rogers Office (please note office hours are 8 am to 4 pm). ***Please note we are closed for Spring Break March 16th – April 2nd so please ensure your forms are completed and delivered by Thursday, March 15th or Tuesday, April 3rd by 3:30 pm at the latest.***

Transfer requests received after April 3rd (3:30 pm) 2018 will not be considered until after September 7, 2018 (the first Friday after school starts). This will ensure that schools are able to attend to the needs of in catchment and currently registered students before welcoming additional out of catchment area students.

Frequently Asked Questions (FAQs)

When is a Student Transfer Required?

- When a student is transferring from their regular SD8 “Catchment School” to LVR – from “out of catchment” within the District
- When a student is living outside of the District and wishes to attend LV Rogers
- For non-SD8 programs and independent schools where a student does not live in catchment

When is a Student Transfer Not Required?

- If you currently live in catchment (or have just moved in to catchment from out of town), you may register at any time during the year (see *LVR mid-year transfer guidelines on next page*)
- If you currently live in catchment, but are attending a non-SD8 school or program including: Waldorf, Ecole St Alpins, Self Design, CHEK, and St. Joseph
- However, **registration forms** and applicable information will be required for the above scenarios
- When Gr 8 students from Trafalgar are transitioned to Gr 9 at LV Rogers (no transfer or registration forms required for Trafalgar students)

When can LV Rogers accept Student Transfers for the 2018-2019 school year?

Transfer forms are to be received between January 15th to March 29th, 2018 at 4:00 p.m to the LV Rogers school office. ***Please note we are closed for Spring Break March 16th – April 2nd so please ensure your forms are completed and delivered by Thursday, March 15th or Tuesday, April 3rd by 3:30 pm at the latest.***

Do I need a Transfer form for SD8 Programs of Choice and what Programs are considered Programs of Choice?

- Only if the student who is attending an SD8 “*program of choice*” lives out of the LV Rogers catchment area.

I would like to do a mid-year transfer to LV Rogers from another District school as I have recently moved into the Nelson catchment area

- If your family has moved into the LVR catchment mid-year, it is recommended that that your child complete their program at their regular catchment school for the remainder of the year.
- LV Rogers cannot guarantee a full course load due to a mid-year transfer from another District school – students in Grade 9 and 10 in particular are recommended to have a minimum of 3 out of 4 blocks course load (not including Learning Support) in order to transfer to LV Rogers successfully mid-year.

Do I need a Transfer form if a sibling has been accepted at the “Out of Catchment” School?

- Yes, a Transfer form is required and Section 2.6 of Policy 461 will apply. Out of catchment Students wishing to attend a school, where their sibling attends, will be prioritized before other “out of catchment” students wishing to attend.

How can I obtain more information if my question is not answered?

- [Policy 461 – School Choice & Catchments](#)
- [Policy 462 – Schools and Programs of Choice](#)
- [Policy 303 – Student Registration Requirements](#)
- [Interactive Catchment Map](#)





1. Who is considered a “Legal Guardian”?

- After a child’s parents separate, each parent of the child is the child’s guardian, unless the parents make an agreement, or the court orders that a parent is not the child’s guardian. [Section 39(1) and (2) of the Family Law Act] Examples include:
 - **Sole Custody** by court order
 - **Joint Custody** by court order
- Court-appointed guardians, such as a **Director** under the Child, Family, and Community Services Act, or where the student is in the custody of the Ministry of Children and Family Development, including **foster parents**.
- A parent who does not live with the child and has no court-ordered rights of custody or access is not a ‘guardian of the person’ of the child and therefore does not have the rights of a ‘parent’ under the School Act.
- A legal guardian cannot be appointed by a letter from parents (Eg./ an older or adult sibling).
- If a child’s guardian and a person who is not the child’s guardian marry or enter into a marriage-like relationship, the person does not become a guardian of that child by reason only of the marriage or marriage-like relationship. [Section 39(4) of the Family Law Act].
- The Board of Education is entitled to request necessary documentation to determine ‘ordinarily residency’ and ‘guardianship’. See **BC Public School Policy** [here](#).

2. What does “ordinarily resident mean”?

- The term ‘ordinarily resident’ is not defined in the School Act; however the term is interpreted by the courts by assessing whether the guardian(s) has:
 - ◆ A ‘settled purpose’ for taking up residence in the community (including employment)
 - ◆ Sufficient continuity of residence, despite temporary absences
- **Ordinary residence** may be substantiated by the following (the more evidence, the better):
 - Ownership of dwelling or long-term lease or rental of dwelling
 - Residence of spouse, children and other dependent family members in the dwelling
 - Legal documents indicating British Columbia residence
 - Provincial driver’s license or BC Services Card
 - Employment within the community
 - Parent or guardian filing income tax returns as a BC resident
- A person who comes to Canada on a time-limited basis and has not taken steps to obtain permanent residence in Canada usually will not be ordinarily resident because he or she has no legitimate expectation of remaining in Canada
- Boards of Education are entitled to scrutinize the purpose for which the person or family has established its residence in the community to prevent an abuse of the system. This includes possible notarization of provided documents such as tenancy agreements, at the family’s cost.

LV Rogers Registration Frequently Asked Questions ct'd...

3. What is required of US or International students/families for a non-tuition education?

- Students and parents who can prove their Citizenship in Canada or permanent residency may be eligible for a free education *if* they meet the BC School Act provincial requirements for ordinary residence (proof of ordinary residency)
- International students whose parent(s) are in possession of a **work permit (IMM1102 Work permit)** and are residing and working in the Kootenay Lake District, will be permitted to attend schools in the District during the term of their parent(s)' employment in the region, subject to the established fees.
- International students whose parent(s) are in possession of a valid **study permit** Student Authorization (IMM1208 Student Auth.) to attend a post-secondary institution in the Kootenay Lake District, taking credit courses other than ESL, will be permitted to attend schools in the District for the duration of the parents' authorization.
- Student resides in British Columbia and has made a claim for refugee status in Canada and whose claim has not yet been determined. This must be approved by the Superintendent or Designate.



What if I am a Hockey Player?

- Hockey players who are BC residents may enroll for an educational program at LV Rogers provided the school receives a letter or confirmation from their hockey team's organization indicating term of play, and have completed all registration information, with the support of their in-catchment billet family.
- Programs of study may include a blend of face to face and online programs, pending availability of courses. There is no guarantee of seats or placement when students enroll outside of the transfer process.

What if I am an Exchange Student? Can I enroll tuition free?

- An Exchange Program must be a one student in-one student out of the same district for the same length of time, ten consecutive months, with the exchange completed within one year. This must be pre-approved by the school at least 6 months in advance.
- The following is required:
 - ◆ The student must hold a student visa from Canadian Immigration and produce to the school.
 - ◆ The sponsoring organization must obtain a letter from the Superintendent of Schools, or designate, which indicates that the School District is prepared to enroll the student subject to the necessary immigration status being obtained.

What is LV Roger's Catchment?

In the West, commencing at and including the residences on Cora Lynn Road, East to Coffee Creek and South but not including Barrett Creek Road. Click for the interactive SD8 catchment map [here](#).